

January 26, 2015

**Present:**

Lee M. Azinheira, Chairman  
Manuel Branco, Clerk

Mark S. Nunes, Vice Chairman  
David T. Hickox, Director

Paul Pacheco, Superintendent Services & Infrastructure  
Steven Sullivan, Superintendent Water & Sewer Division

Carlos Cardoso, WPC Plant Manager

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DARTMOUTH TOWN CLERK

The Chairman called the meeting to order at approximately 7:30 a.m.

**ACTION ITEMS**

**A motion was made by Mr. Nunes and duly seconded by Mr. Branco to accept and approve the warrants for the bills payable for the period ending January 26, 2015. So voted.**

**A motion was made by Mr. Nunes and duly seconded by Mr. Branco to accept and approve the payrolls for the weeks ending December 20 & 27, 2014, January 3, 10, 17 & 24, 2015. So voted.**

**A motion was made by Mr. Nunes and duly seconded by Mr. Azinheira approve and accept the meeting minutes of December 18, 2014 with one correction. Mr. Nunes pointed out that the meeting minutes for November 13, 2014, were seconded by Mr. Azinheira and not Mr. Branco since he was not present at the meeting he abstained. So voted.**

**NEW BUSINESS**

**Request for Review of Liability Insurance – Analytical Balance**

Mr. Hickox: Mr. Chairman we had talked about this at a previous meeting (October 29, 2014), Analytical Balance does work for the Town; they have for a number of years. They had bid on this contract this year and didn't realize that the insurance requirements had been increased and so they are asking for some type of consideration. Essentially what is it is the liability new limits are \$1,000,000 and we also have a \$5,000,000 umbrella which they do not have.

Mr. Nunes: I have looked at this so we can cut this short. I don't see any problem with it. They should increase their (Worker's) Comp to five (\$500,000), five (\$500,000), five (\$500,000), I think that's what we went up to. Just in case, someone could slip getting something and file a comp claim.

Mr. Hickox: So you are saying keep, maintain the five (\$500,000), five (\$500,000), five (\$500,000)?

Mr. Nunes: Yes, well they only have five (\$500,000), one (\$100,000), one (\$100,000). Bring it up to five (\$500,000), five (\$500,000), five (\$500,000) and the rest of it is fine for a company like that as far as I am concerned. I don't think they are going to do anything that you need a \$5,000,000 umbrella on top of it. That five (\$500,000), five (\$500,000), five (\$500,000) probably won't cost them much. And they are getting us new policies since these are expired.

Mr. Hickox: Yes we will get those.

*A motion was made by Mr. Nunes and duly seconded by Mr. Branco to approve their request pending the change on the Worker's Compensation limits to five (\$500,000), five (\$500,000), five (\$500,000). So voted.*

**Sewer Abatement request – 22 Mishawum Drive**

Mr. Hickox: Mr. Chairman, this request initially came into Steve. Essentially this person owns the house and his daughter rents it from him. She drained the pool and refilled it a couple of times. When the owner got the bill he was shocked. Steve went back and looked and historically they had used this amount of water at times so Steve felt it was just that period when they drain the pool. The owner of the house contacted Steve and eventually contacted me and his concern was that he didn't know that he could rent a hydrant. Steve and I both asked if he had called and he said no. He was in my office and I suggested that the only thing I could do is bring it to the Board because I can't do anything about it. Essentially if he had rented the meter, gotten the hose to the meter that's across the street, down the street, he would have saved, assuming he would have found that amount of hose, he would have saved \$28.

Mr. Azinheira: I can tell you, we got so tired of it, in order for anyone to get any credit they have to call for a rebate before and after and we charge them \$50 to go out there to do the paperwork. We had some people that every single year they would call and try to get a credit. If it is a onetime thing then it's whatever the Board wants but some people, year after year do the same thing.

Mr. Nunes: I have a funny feeling after reading this resident's letter that this is going to happen every year now. I am not in agreement with giving him the \$28 personally because he has done it in the past. I know it's only \$28 but I don't want him to come back next year and say well you did it last year. That's my concern.

Mr. Branco: Is he looking for an abatement on the water and the volume of the water?

Mr. Hickox: The sewer. Again if he had rented the hydrant meter so he didn't have to pay for the sewer he would have saved \$28. Plus he would have had to string the house down the street, across the street.

Mr. Nunes: If you want to do this with a onetime thing, I don't want to do this again. I don't want this guy before us next year because his daughter does the same thing. He did it last year that is my concern. How big is his pool by the way?

Mr. Sullivan: Twenty four, round.

Mr. Hickox: Fifty four is the depth. He wrote 27 by 54 in the letter and it looked like 27 by 54 feet.

Mr. Nunes: That's bigger than a house.

Mr. Sullivan: Fifty four inches.

Mr. Azinheira: The reality is, technically, if you do it for him, you have to be willing to do it for anybody who walks in the door and makes the same request.

Mr. Nunes: We would be setting a precedent and that is my concern.

***A motion was made by Mr. Nunes and duly seconded by Mr. Branco to deny Mr. Sear's (22 Mishawum Drive) request for a Sewer Abatement. So voted.***

**Recommendation to Award – Replacement of Windows & Doors at the Dartmouth Highway Garage**

Mr. Hickox: Mr. Chairman, we have had an article for a couple of years, we have been doing work at the original Highway Garage. We replaced the roof, last fall and now we are replacing the windows. We replaced the windows in the office area a couple of years back with vinyl Harvey windows. Now we are essentially replacing the rest of them.

Mr. Nunes: Are they Harvey windows?

Mr. Hickox: They are the same Harvey windows, they are vinyl windows, and they are fixed windows. This is what the bid called for and that's what they showed unless they give us an equal. They match what is in the existing garage.

Mr. Nunes: I happen to like Harvey windows.

Mr. Hickox: We actually priced the windows out and put the cost in the specifications.

***A motion was made by Mr. Nunes and duly seconded by Mr. Branco to award the Bid for the Replacement of Windows and Doors at the Dartmouth Highway Garage to Trans Global Construction, LLC, North Providence for \$27,900.00. So voted.***

**Recommendation to Award – Fay, Spofford & Thorndike, LLC, I/I Contract: Amendment #1**

Mr. Hickox: Mr. Chairman this Amendment #1 is on the I/I work. A couple of years ago we gave Fay, Spofford the contract to do all of the analysis for the watersheds of the sub stations in the oldest part of town and the area has seen the biggest increase in flow and rain events. Part of it was doing full isolation and metering. Not last spring but the spring before we metered the entire area and didn't get any data at all. It was about \$80,000 to go out and meter it just to get no data. We did it again last year at a reduced cost and we got good data enough to go forward and identify the problem. What happened is we did not amend the contract at the time. We used funds that were in the contract to do the second round of metering which was never intended. Now we are at the end of the scope and essentially we are

at the point to finalize reports and we are out of money because we used it on the second round. I recommend that we approve this because it leads into the next thing that we are going to do as well.

*A motion was made by Mr. Nunes and duly seconded by Mr. Branco to award Amendment #1 of the I/I contract to Fay, Spofford & Thorndike, LLC for an increase of \$29,790.00. So voted.*

**Recommendation to Award – Fay, Spofford & Thorndike LLC, Contract for Sewer Rehabilitation**

Mr. Hickox: Mr. Chairman, now that we have identified all of the problem areas. Fay, Spofford has identified what needs to be corrected and the most cost effective corrections. This agreement for professional services will be the engineering, put together the plans, specs, advertisement documents to put out this contract. My goal is to go to town meeting and fund \$840,000 for I/I remediation work. This is a big project that we identified the CWMP in place of expanding the plant.

*A motion was made by Mr. Nunes and duly seconded by Mr. Branco to award the agreement for Professional Services to Fay, Spofford & Thorndike, LLC for Sewer System Rehabilitation Design for \$50,000.00. So voted.*

**OLD BUSINESS**

**Update on Air Quality at Water Pollution Control Facility**

Mr. Nunes: Carlos, what is happening with you windows over here, speaking of windows.

Mr. Cardoso: They are in storage

Mr. Hickox: Let me give you an update on that. What we have done is that because of the unknowns and the fact that we felt that if we are going to do these window replacements, it would be best to put out a separate contract for that work. We pulled that scope of work from the contract. We own the windows, as Carlos mentioned they are in storage now. We pulled that out of the scope so essentially that work has not been done. Our concern was when we were deciding how and when to move forward with this, we weren't required do to this but we did it anyhow. We had the air quality testing done in this building because that's the concern that it was affecting the air quality. The good news is that there are no air quality concerns at all. It allows us to step back and take our time. At this point we have to plan on how to do it, when we are going to do it and decide. We are waiting for Carlos's new NPDES requirement for the treatment plant will be coming out some time soon.

Mr. Azinheira: How long did yours expire?

Mr. Cardoso: September.

Mr. Nunes: I think we could get Sousa & Faria and they could scrape this caulking right off and put the windows right in.

Mr. Cardoso: In the old days it would be done that way, it was the practical way.

Mr. Hickox: Something like this you may want to consider a "design-build" type of remediation. Let the contractor pose different ways to keep the cost down.

Mr. Azinheira: A performance based spec.

Mr. Hickox: A performance based spec where they have done this a hundred times before and they come up with a really good solution. It's probably not the engineered design. It is really the trend to get the best value for your dollar.

Mr. Hickox: When we do the windows, at the same time they are doing the windows they will take down all the ceilings and they will caulk between the two beams, put a seal so that mitigates the concerns when you do the roof. Again it is something we will probably do with the intermediate phase.

### **Discussion on Automated Solid Waste Collection**

Mr. Hickox: Mr. Chairman, this came up at our monthly Dart Stat meeting and Mr. Cressman had asked whether we were going to automate solid waste. I told him that when we look at the numbers at this point we would have to double the base fee in order to do that. He suggested that we may want to think about a referendum to put it out to the voters.

Mr. Nunes: For what?

Mr. Hickox: See if the voters want, the question would be do you want to pay \$160 instead of \$80 for your base fee to automate solid waste.

Mr. Nunes: What is the need to do it? Why now?

Mr. Hickox: That was just the comment that was made and I told him I would talk to the Board about it.

Mr. Azinheira: I wouldn't want to put it out by itself but if they had a referendum with something else.

Mr. Nunes: At some point we might be forced into it because of the market but right now I don't think so. When we are forced we'll have to anyways.

Mr. Hickox: Right now I think it is fairly lean the way we are running it now.

Mr. Nunes: We ordered one more truck, we are going to have four right?

Mr. Hickox: We have it.

Mr. Nunes: We have it and we are going to need more.

Mr. Hickox: You may need four more. What would happen is essentially if you double your collection so right now we are doing 2.5 trucks on recycling. Essentially you need four trucks for recycling and you would need four on solid waste. You need eight trucks plus you need spares. It is a big cost. If you are pushed into single stream. Right now I am trying to work on a paper vendor in Westport. He is the paper guy in Massachusetts. This company owns a few paper mills in Massachusetts. Just trying to arrange a drop off to Excel Recycling. We are monitoring recycling markets.

Mr. Nunes: That will determine when and how we move.

Mr. Azinheira: Exactly we expect to do it, just in a better way.

Mr. Nunes: Right now we should just leave it the way it is.

Mr. Branco: You will get more people moving towards a private contractor. It will be cheaper.

Mr. Azinheira: No private contractors are over \$300 aren't they?

Mr. Hickox: If you went to \$160 base fee plus the bags, now you are comparable to private guys that are \$30-\$35 a month.

Mr. Nunes: I don't think people pay attention. They think these bags cost a whole lot of money.

Mr. Azinheira: Most of the people paying, it's at least \$360.00

Mr. Branco: My neighbor is paying \$250.

Mr. Nunes: A year?

Mr. Branco: Yes. It's only one guy living in the house. He hardly has any garbage.

Mr. Azinheira: He would still pay less with us.

Mr. Nunes: It's a lot less if people don't put out every week. I look next door and it's two people there and they put theirs out every week.

Mr. Branco: I don't know how these people generate all this waste. I know that my food goes into the garbage disposal and all the paper and everything else is recyclable.

Mr. Nunes: I do the same thing. I put out a \$1 bag out a week. I think we wait to see what the market does. We will have a sufficient amount of time to order a couple of trucks. Which probably won't change much if we contract with somebody else. Is paper looking good?

Mr. Hickox: I think so, yes. We feel very confident on this arrangement with Excel.

Mr. Azinheira: I was just mentioning to Mark, I don't know if we talked about this before with Padanaram but a professor that worked with me before has his kids do a capstone project. They are going to do one for Padanaram. What they usually do is they ask them, I believe it is on March 5<sup>th</sup>, to do an intro presentation meeting and then the final meeting with the concepts that they came up with. They do not expect you to do what they came up with but they give you some good ideas.

Mr. Hickox: Also a local engineering company has done a lot of survey work in the Village, particularly Bridge Street and he has offered to provide me with the Right of Way. There are going to be traffic studies and everything.

Mr. Azinheira: The level of work that they put in, you would be paying more than \$50,000 for VHB or someone like that to come out and do it.

Mr. Hickox: Ironically I met with VHB a week or so ago with their streetscape architect and told him everything that we want. One of the big decisions down there is what do you do with Elm Street south of Bridge, it is very narrow through there.

Mr. Azinheira: He must be used to that because he has done another project that is similar.

Mr. Nunes: I think this is great. You get fresh new ideas and kids that are aggressive and thinking out side of the box.

Mr. Azinheira: These kids are all seniors about to graduate. The group I had last year, most of them had jobs lined up. The ones I had last year were better presenters than some of the engineering companies that I have had. They do a better job presenting the project.

Mr. Hickox: So we are going to a bunch of meetings today and get ready for the snow.

Mr. Nunes: I just wanted to bring up, in the meetings you are going to talk to Mr. Cressman or whoever about the Park Department just in case.

Mr. Hickox: The final policy that was established says that once David Cressman declares a snow emergency, with the exception of opening up fire lanes around buildings, then the roads become a priority for all of our equipment.

Mr. Nunes: Could you just mention it and reinforce it?

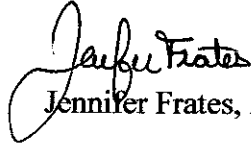
Mr. Azinheira: Just equipment or manpower also?

Mr. Hickox: Equipment and manpower. It is in writing and this is the storm it was intended for. We all understand we need to get snow plowed in the fire lanes but we don't need to do the parking lot before Slocum Road.

**Having no further business to discuss that morning, at approximately 8:00 a.m., a motion was made by Mr. Nunes and duly seconded by Mr. Branco to adjourn the meeting. So voted.**

Respectfully submitted:

Approved:

  
Jennifer Frates, Administrative Assistant



2/11/15